



officemaster

Office Master Environmental Partnership Policy 2006

Working in partnership with our suppliers, vendors and employees, Office Master, Inc. is determined to use natural resources responsibly while creating office seating.

In recognition of our important part in the overall environmental picture, Office Master has developed the following strategies for continually evolving the way we do business:

- **Re-Use of Waste Materials** – We take materials that would otherwise be thrown out and use these waste products as packaging material. By doing this, Office Master extends the life of these products and eliminates the need to use other environmentally-costly packaging materials, such as bubble wrap and new foam.

- **Recyclable Materials** – Office Master suppliers use plastic components that are composed of up to 25% recycled materials in structured plastic parts and up to 40% recycled materials on non-structured parts. Additionally, a selection of our Prestige line of fabrics is made from 100% recycled materials and is 100% recyclable. We are ready to introduce the option to purchase fabrics from the Momentum line of 100% recycled fabrics.

- **CFC (Chlorofluorocarbons) Free Foam Components** – Office Master foam cushions are made from the most advanced European formulas that yield top quality feel without using any harmful CFCs in the process.

- **Water-Based Glues** – Office Master uses environmentally friendly water-based adhesives for our products. This has been one of our most significant achievements. We have completely phased out the use of environmentally damaging solvent-based glues.

- **Re-Usable Metal Cages** – Office Master vendors and suppliers ship raw materials in reusable cages rather than heavy-duty cardboard that is typically used once. The simple efficiency of reusing the same containers saves natural resources.

- **“Green Building” Policy** – Working in a “green” environment means that every employee at Office Master takes part in a continual effort to be energy and environment efficient. This means we do everything from selecting recycled materials for our bathrooms and kitchens to utilizing natural lighting in our warehouse and doing simple things like turning off the lights at night and reusing plastic bags.

- **Annual Review of Environmental Initiatives** – Each year Office Master (OM) reviews its environmental policies and identifies areas of improvement. In this “OM Environmental Responsibility” report card, we measure the impact of our production and consumption, and use that information to improve our environmental policies.

...Living in partnership with our environment means that we must also work in partnership with our suppliers and customers to do what’s right for the environment. We at Office Master take this part of our job very seriously; we firmly stand behind our planet and will strive to continue ensuring that our production methods and products continue to reflect our long-standing commitment to environmental quality and conservation.

